Five Basic Safety Rules Everyone Must Follow

1. **Keep Work Areas Clean**
   Good housekeeping prevents injuries like slips, trips, falls, lacerations, and strains. A clean workspace is a safer workspace.

2. **Use the Proper Tool for the Job**
   Never improvise. Using the right tool helps avoid damage, injury, and rework.

3. **Always Wear the Proper PPE**
   Personal Protective Equipment (PPE) is your last line of defense. Wear what's required for the job every time.

4. **Communicate Hazards to Others**
   Don't assume others know the risks. Always share safety information—especially with new or rotating team members.

5. **Stop Work to Address Hazards**
   If something doesn't look or feel safe, STOP. Report the hazard, get help, and fix the issue before moving forward.

Discussion Points

Q1: What is the most important safety rule from today's talk?

Suggested Answer: "Stop work to address hazards" – because it empowers workers to take immediate action when something's unsafe.

Q2: What are some other basic safety rules that apply here?

· Follow lockout/tagout procedures
· Report unsafe conditions immediately
· Avoid distractions and stay alert
· Use proper lifting techniques
· Obey all posted safety signs
· Participate in safety training