

# **JOB DESCRIPTION**

## **JOB TITLE: Lineman/Service/ Crew Leader 1st Class**

June 1, 2013

Department : Electric Department

O.T. Status: on call out list

Reports To: Working Electrical Foreman

Subject to Drug Testing: yes

Positions Supervised: none

The intent of this description is to provide a representative summary of the essential duties and responsibilities performed by employees on this job. Employees may be required or assigned other related activities, projects, or tasks other than those specifically presented in this description. The qualifications are representative of the knowledge, skill and/or ability needed. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **GENERAL SUMMARY**

Under the direction of the Working Electrical Foreman, responsible for the proper installation, operation and maintenance of the electric transmission and distribution system. Also related electrical facilities and equipment.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

Performs construction, operation and maintenance of both overhead and underground electric transmission and distribution systems. Including electrical substation construction and maintenance.

Performs the duties of an Equipment Operator/Groundman through a Lineman/Service/ Crew Leader 1st Class..

**Assumes the duties and responsibilities of the Working Electrical Foreman in their absence.**

Assists in training personnel from Lineman Apprentice 1st through 4th year.

Ensures work performed in accordance with Utility Construction Standards used by Greendale Utilities, OSHA work rules and the APPA Safety Manual rules.

Prepares reports related to vehicles and construction equipment ensuring are all operating safely and are in good repair.

Operates heavy equipment such as bucket trucks, derricks, trenchers, backhoes and other related tools.

Attends seminars and continuing education classes to enhance technical skills. Including participating and passing the 4th year apprentice school.

The employee is expected to wear safety items associated with work responsibilities.

Participates in service watch call out rotation.

Perform all other duties as required.

## **QUALIFICATIONS**

### **KNOWLEDGE AND ABILITIES**

High school education or equivalent required. Through knowledge and familiarity with principles and practices of electric power line construction and maintenance (including electrical substations) required. Strong verbal communications skills necessary in order to deal with a wide range of personalities both inside and outside the organization. Able to make informed immediate decisions in emergency or highly stressful situations. Should have a valid Indiana CDL driver's license.

### **PHYSICAL REQUIREMENTS**

The physical activity expected is balancing, stooping, crawling, climbing, kneeling, reaching, standing, pushing, pulling, lifting, talking, and repetitive motions.

Must be physically, mentally and psychologically able to perform all of the required duties. Position requires physical strength, finger and limb dexterity, and mobility.

Must have ability to climb poles and to work poles or in an aerial lift at various heights.

Must be able to lift weights of up to 90 pounds.

**WORKING CONDITIONS**

The minimum working conditions require the employee to work both inside and outside, exposed to noise and adverse atmospheric and environmental conditions.

**EXPERIENCE**

Lineman Apprentice 4th year classification required.  
Four to six years transmission/distribution construction and maintenance experience required. Two years of related electrical equipment operation experience.

\_\_\_\_\_  
Employee                      Date                                      \_\_\_\_\_                      \_\_\_\_\_  
Greendale City Manager      Date